



S. A. D. C.

Drama you'll want a part in.

Code of Conduct

This code of conduct applies to all types of member of the club and any other volunteers who work with Sutton Amateur Dramatic Club (SADC).

The code is aimed at keeping everyone who comes into contact with the club's activities safe from harm and able to enjoy their activities with our club. It applies to all aspects of involvement with SADC, from auditions, rehearsals and performances to set building, fundraising, committee/general meetings, social media and WhatsApp groups.

By signing our application for membership form or by continuing to remain a member after you have received this code of conduct you are agreeing to abide by this code.

You must:

1. Act with integrity and honesty.
2. Ensure that you are aware of and comply with SADC's policies as follows:
 - a. Safeguarding Policy
 - b. Health & Safety Policy
3. Listen to and respect other members, volunteers and members of the public you may come into contact with while working with SADC.
4. Promote relationships that are based on openness, honesty, trust and respect.
5. Treat everyone fairly and without prejudice or discrimination.
6. Ensure language is appropriate and not offensive or discriminatory.
7. Ensure any equipment is used safely and for its intended purpose.
8. Challenge any unacceptable behaviour and report any breaches of this Code of Conduct or any concerns without delay to a Committee member.
9. Report any allegations/suspicious of abuse or fraud.
10. Respect everyone's right to personal privacy and ensure that any personal information is kept secure and not disclosed.
11. If you commit to doing something and are unable to carry it out, ensure that a person in a suitable role within SADC is made aware as soon as possible.

You must not:

1. Allow concerns or allegations to go unreported.
2. Develop inappropriate relationships such as contact with children or vulnerable people.
3. Make derogatory, discriminatory, offensive or sexually suggestive comments or gestures to or in front of anyone.
4. Act in a way that can be perceived as threatening or intrusive.

If you have a concern that someone in the club is at risk of harm as a consequence of the club's activities, then please report it to a Committee Member or raise a formal complaint using our Complaints Procedure. Contact can be made directly or through the 'Contact Us' page of the SADC website at www.sadc.co.uk.